

**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

**Wednesday, July 15, 2015
6:00 p.m.**

CLOSED SESSION

Council convened for closed session from 6:07 p.m. to 7:19 p.m.

1. In Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators

| | |
|-------------------------|---|
| Agency Negotiator: | Sean Rabé, City Manager |
| Employee Organizations: | Colma Peace Officers Association and Colma Communications/Records Association |

CALL TO ORDER

Mayor Joanne F. del Rosario called the Regular Session of the Special Meeting of the City Council to order at 7:35 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel "Rae" Gonzalez and Joseph Silva were all present.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Chief of Police Kirk Stratton, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, and Interim City Clerk Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda; none were noted. The Mayor asked for a motion to adopt the agenda.

Action: Council Member Fisicaro moved to adopt the agenda; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

REPORT FROM CLOSED SESSION

The Mayor stated, "There was no reportable action taken at the closed session meeting tonight."

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:43 p.m. and seeing no one come forward, she closed the public comment period.

CONSENT CALENDAR

2. Motion to Accept the Minutes from the June 10, 2015 Regular Meeting.
3. Motion to Accept the Minutes from the June 17, 2015 Special Meeting.
4. Motion to Approve Report of Checks Paid for June 2015.
5. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Second Quarter of 2015.
6. Motion Approving the Town's Response to the 2014/15 Grand Jury Report Re: Sea Level Rise.
7. Motion to Adopt a Resolution Approving a Public Works Mutual Aid Agreement.

Action: Vice Mayor Colvin moved to approve the Consent Calendar items #2-7; the motion was seconded by Council Member Fisicaro and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

NEW BUSINESS

8. RAMIREZ RECYCLER'S PERMIT

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public comment period at 7:43 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Helen Fisicaro moved to Adopt a Resolution Approving a Recycler's Permit for the Collection of Cardboard from Commercial Businesses Pursuant to CEQA Guideline 15061(b)(3); the motion was seconded by Council Member Gonzalez and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

9. **LEAGUE OF CALIFORNIA CITIES CONFERENCE DELEGATE**

City Manager Sean Rabé presented the staff report. Mayor del Rosario opened the public comment period at 7:51 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Fisicaro moved to Designate Council Member Joseph Silva the Voting Delegate for the Annual League of California Cities Conference in September; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

10. **TOWN HALL RENOVATION FINANCING**

City Manager Sean Rabé presented the staff report. Mayor del Rosario opened the public comment period at 8:13 p.m. Resident Patricia Simpson made a comment. The Mayor closed the public comment period at 8:15 p.m. Council discussion followed.

Action: Council Member Fisicaro moved to Direct the City Manager to Prepare Documents for the Execution, Sale and Delivery of Certificates of Participation (COPs) to Finance the Town Hall Renovation Project Pursuant to CEQA Guidelines 15303, 15331 and 15332; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

PUBLIC HEARING

11. 1198 EL CAMINO REAL – TOWN HALL REMODEL

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 8:55 p.m. Resident Pat Hatfield made a comment. The Mayor closed the public hearing at 8:59 p.m. Council discussion followed.

Action: Council Member Fisicaro moved to Adopt a Resolution Approving Design Review for the Colma Town Hall Renovation and Expansion Project Located at 1198 El Camino Real Pursuant to CEQA Guidelines 15303, 15331 and 15332 with changes made to condition (g) as directed by Council; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

12. AMENDMENT OF DESIGN REVIEW STANDARDS

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 9:28 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor Colvin moved to Adopt Resolution Amending the General Plan Land Use Element To Allow Additional Architectural Styles In Specified Locations Pursuant To CEQA Guideline 15061(b)(3); the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

Action: Council Member Gonzalez moved to Introduce an Ordinance Amending Section 5.03.300 of the Colma Municipal Code, Relating to Design Review Zone Standards Pursuant to CEQA Guideline 15061(b)(3) and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

13. **APPROVAL OF ENGINEER'S REPORT FOR SANITARY SEWER SERVICE CHARGES**

Director of Public Works Brad Donohue presented the staff report. Mayor del Rosario opened the public hearing at 9:37 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor Colvin moved to Adopt a Resolution Overruling Protests to and Adopting Engineer's Report on Sewer Service Charges for Fiscal Year 2015-2016, and Directing the City Engineer to File a Copy of the Engineer's Report with the San Mateo County Tax Collector, and Authorizing the County Tax Collector to Place the Charges on the Property Tax Roll; the motion was seconded by Council Member Silva and carried by the following vote:

| Name | Voting | | Present, Not Voting | | Absent |
|---------------------------|--------|----|---------------------|-------------------|--------|
| | Aye | No | Abstain | Not Participating | |
| Joanne del Rosario, Mayor | ✓ | | | | |
| Diana Colvin | ✓ | | | | |
| Helen Fisicaro | ✓ | | | | |
| Raquel "Rae" Gonzalez | ✓ | | | | |
| Joseph Silva | ✓ | | | | |
| | 5 | 0 | | | |

COUNCIL CALENDARING

The next City Council Meeting will be a Special Meeting on Wednesday, July 22 2015 at 6:30 p.m. at the Colma Community Center.

The Regular Council Meeting on Wednesday, August 12, 2015 will be cancelled. The next Regular Council Meeting will be on Wednesday, September 9, 2015 at 7:30 p.m.

REPORTS

City Manager Sean Rabé reported on the following topics:

- Caitlin Corley has been appointed Interim City Clerk.
- Comcast will be hosting an event on Saturday July 18 at 8:00 a.m. at the Community Center to help residents upgrade and exchange their existing cable equipment.

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor del Rosario at 9:50 p.m. in memory of Maria Angela Aguinaldo, cousin of Mayor del Rosario.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Caitlin Corley". The signature is fluid and cursive, with the first name "Caitlin" written in a larger, more prominent script than the last name "Corley".

Caitlin Corley
Interim City Clerk